

25 August 2020

Dear Dan,

As you may recall, we spoke briefly after the July 2020 special meeting about attendance requirements for Executive Board members.

Our conversation followed the brief discussion at the July special meeting and the suggestion that the new Executive Board members might not be familiar with the attendance requirements. Some suggested that Executive Board member "attendance" is measured only by regular meetings rather than both regular meetings and special meetings.

Since the information, which is in the SCA Bylaws, can impact continued service on the Executive Board, we agreed that a brief note, citing that document, might be helpful so no one inadvertently faces an attendance issue.

In the spirit of helping new Executive Board members settle in, as an FYI, the SCA By-laws provide in pertinent part at page 3 ("Resignations"):

Three consecutive absences or a total of four absences in any one year from any regular or duly called special meeting by any member of the Executive Board shall be deemed a resignation.

Respectfully,

Linda Reed